

Attention: provisional

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The revision of the Examination Rules and Regulations of the Social Sciences Doctoral Studies Programme in the version published on 4 September 2006 (Bulletin 15/2006, p. 1200) was approved by the Chairmanship of Göttingen University on 17 June 2009 (§ 44, section 1, clause 2, § 9, section 3, clause 1, § 41, section 2, clause 2, and § 37, section 1, clause 3 no. 5 b, NHG in the version published on 26 February 2007 (Nds. GVBl. p. 69), most recently changed by law on 25 March 2009 (Nds. GVBl. p. 72)), following the decision taken by the Faculty Council of the Faculty of Social Sciences on 4 February 2009 and 22 April 2009, and following representation by the Senate of Göttingen University on 17 June 2009.

Examination Rules and Regulations
of the Social Sciences Doctoral Studies Programme
at the Faculty of Social Sciences
of Göttingen University

Part I

General Provisions

§ 1 Goal and Purpose of the Examinations

The successful completion of the Social Sciences Doctoral Studies Programme is proof that the ability to conduct scientific research in-depth and autonomously in a discipline represented at the Faculty of Social Sciences has been acquired.

§ 2 University Degree

- (1) Through the Faculty of Social Sciences, Göttingen University confers the degree Doctor of Social Sciences (Dr. disc. pol.) or the degree Doctor of Philosophy (Ph. D.). The Faculty may also confer an honorary doctoral degree (Dr. disc. pol. h. c.).
- (2) In the application for admission (see § 7), the applicant states which academic degree in accordance with section 1 above is to be conferred.

§ 3 Duration and Scope of the Programme

- (1) The standard period of study in the doctoral studies programme is six semesters. The scope and nature of the study programme are defined in the Rules and Regulations of the Social Sciences Doctoral Studies Programme.
- (2) There are certain cases in which the standard period of study may be extended by up to two semesters. Relevant reasons for such an extension are
 - a. exceptionally complex, time-consuming empirical work
 - b. the necessity to acquire foreign language skills in order to write the thesis.The decision to extend the standard period of study is taken by the Dean of Studies upon request by the doctoral student after consultation with the Thesis Committee.

§ 4 Doctoral Examination

- (1) The degree in accordance with § 2, section 2, is conferred following a doctoral examination.
- (2) The doctoral examination consists of a Doctoral Thesis ("Dissertation") and an oral examination ("Disputation").

§ 5 Graduate Committee

- (1) The Graduate Committee consists of the Dean of Studies, two professors, one of whom should be on the board of directors of the Göttingen Graduate School of Social Sciences (GGG), and one assistant professor holding a doctoral degree, as well as one student presently enrolled in the doctoral programme who has an advisory vote. The Dean of Studies can appoint a professor to be his substitute. The committee members are appointed for a period of two years by the mentioned groups in the Faculty Council of the Faculty of Social Science; the student member is appointed for a period of one year. The committee is supervised by the Dean of Studies. If, due to the composition of the committee in accordance with this section, no full member of the graduate committee is an authorised examiner for one of the subjects taught at the Faculty of Social Sciences that have been approved for a doctoral process, the Faculty Council appoints another university professor or an assistant professor holding a doctoral degree for this subject.
- (2) The Graduate Committee supports the Dean of Study in doctoral matters and reports to the Faculty Council about the completed and active processes on a regular basis.

§ 6 Thesis Committee

- (1) Every doctoral student is supervised by a Thesis Committee during his or her period of doctoral study. This committee is assembled individually for every doctoral student, consisting of at least three authorised examiners, one of whom is the supervisor whose confirmation of supervision served as the basis for the student's admission to the doctoral process. The other members are appointed by the Dean of Studies not later than six months after the student's matriculation after consultation with the supervisor; the doctoral candidate has the right to make recommendations concerning the composition of the committee, albeit there is no legal claim that the composition of the committee must conform to the student's wishes. At least one of the members of the Thesis Committee must be a professor at Göttingen University. Researchers affiliated with other universities or research establishments may be selected as members of the Thesis Committee.
- (2) The Thesis Committee supervises and supports the doctoral candidate. He or she must report in detail on the current state of the doctoral project to the committee regularly, at least once per year.
- (3) Upon request by one of the members of the Thesis Committee or by the doctoral candidate, the Dean of Studies may decide to change the composition of the Thesis Committee. Replacing the supervisor is only permitted if the supervision of the doctoral project is not warranted any longer because of his or her permanent absence, or if the continuation of his or her supervision is unacceptable due to a breach of mutual trust. Section 1, clause 3 is applicable in this case.

§ 7 Resignation of the Supervisor

- (1) If the supervisor of a Doctoral Thesis leaves the faculty, he or she may continue to supervise the Doctoral Thesis until the end of the doctoral process.
- (2) If the supervisor is unable to continue the supervision due to health issues or other serious reasons, the Dean of Studies appoints a successor after consultation with the doctoral candidate.

Part II

Admission to the Doctoral Examination

§ 8 Requirements for Admission to the Doctoral Examination

In order to be admitted to the doctoral examination, the candidate must

- a) be matriculated in the Social Sciences Doctoral Studies Programme,
- b) have completed his or her doctoral studies amounting to 20 credits in accordance with the programme rules and regulations of the Social Sciences Doctoral Studies Programme, and
- c) have written a Doctoral Thesis independently.

§ 9 Application for Admission to the Doctoral Examination

- (1) Upon completion of the thesis the candidate should submit a written application for admission to the doctoral examination to the Dean of Studies of the Faculty of Social Sciences.
- (2) The following documents must be attached to the application:
 - a) at least four copies of the Doctoral Thesis.
 - b) a document written by the candidate stating which type of academic degree in accordance with § 2, section 1 is to be conferred, and stating the names of the examiners recommended by him or her,
 - c) proof of the successful completion of the academic achievements in accordance with the programme rules and regulations of the Social Sciences Doctoral Studies Programme, and
 - d) a confirmation that the thesis was written by the student independently and without the utilisation of prohibited auxiliary means, and that it has not been submitted in the context of a previous doctoral process.
- (3) After submission of the application and the verification of its formal correctness, the Dean of Studies decides whether the candidate is admitted to the doctoral examination. If all requirements are fulfilled, he or she initiates the doctoral process and appoints the Examination Committee in accordance with § 13 below. Through the admission to the doctoral examination, the doctoral candidate becomes entitled to have his or her Doctoral Thesis evaluated and marked.
- (4) The candidate is notified of his or her admission in writing; if the application is turned down, the notification includes instructions regarding the right to appeal the decision. The supervisor is notified of the admission by the office of the Dean of Studies.
- (5) The candidate may decide to retract his or her application for admission to the doctoral examination at any time before the doctoral process is terminated by his or her rejection or before the oral examination has commenced. If the application is retracted in proper manner, the attempt to acquire the doctoral degree is considered as not having taken place.

Part III

Doctoral Thesis

§ 10 Doctoral Thesis, Cumulative Doctoral Thesis

- (1) The topic of the Doctoral Thesis should fall into the range of one of the subjects represented at the Faculty of Social Sciences.
- (2) The Doctoral Thesis must be an autonomous scientific achievement by the doctoral candidate.
- (3) A joint paper can be acknowledged as an individual scientific achievement if the contribution of every single doctoral candidate to the thesis can be clearly separated and judged as an individual achievement. Every contribution is to be treated and judged individually as a proper thesis.
- (4) The Doctoral Thesis may be written in German or English.
- (5) The candidate can submit three topically independent scientific contributions that have been accepted for publication following an external scientific judging procedure, provided that the supervisor gives a written confirmation that these contributions constitute the major part of the candidate's doctoral research work ("cumulative Doctoral Thesis"). The doctoral candidate must be the sole responsible author for at least one of these contributions. With publications written by several authors, the candidate's contributions must be clearly separable and evaluable. Each publication should be supplemented by a bibliography and a meaningful introduction to the scientific problem that serves as the starting point; this introduction should put the results of the doctoral project into the scientific context. The cumulative Doctoral Thesis is to be submitted in bound form. Furthermore, a declaration defining the candidate's own contributions is to be attached to the thesis. § 9, section 2 applies accordingly.

§ 11 Publication before Submission

With the consent of the Thesis Committee, the Doctoral Thesis as a whole may be published before its submission; individual parts of the thesis may be published in publications that are subject to external judgement procedures.

§ 12 Affirmation

The following affirmation must be a part of the thesis:

"I assert that I have written the Doctoral Thesis (insert title here) which I have submitted independently and that I have not used any prohibited auxiliary means. I have not availed myself of any auxiliary means or publications other than the ones listed. Any passages or ideas taken from other authors' publications are marked as such."

§ 13 Evaluation, Examination Committee

- (1) The Dean of Studies appoints two reviewers for the thesis who are authorised to hold examinations in accordance with § 14 and are usually members of the Thesis Committee. In exceptional cases, the Dean of Studies may appoint additional reviewers, especially with interdisciplinary or cross-faculty projects.

- (2) The Examination Committee is appointed by the Dean of Studies and consists of the reviewers (see section 1 above) and the members of the Thesis Committee who are authorised examiners.

§ 14 Authorised Examiners

- (1) Authorised examiners are persons who
- a. are professors at Göttingen University,
 - b. are members of Göttingen University in possession of a professorial lecturing qualification,
 - c. are honorary professors at Göttingen University, or
 - d. have gone through a procedure equivalent to the selection procedure for professors and are accordingly entrusted with fulfilling tasks in research and teaching.
- In exceptional cases, a member of a university or a non-university research establishment who holds a doctoral degree may be appointed as a reviewer.
- (2) One of the reviewers must be a full-time professor at the Faculty of Social Sciences of Göttingen University.

§ 15 Acceptance or Rejection of the Doctoral Thesis

- (1) Every reviewer should deliver an appraisal of the Doctoral Thesis within three months after its submission and recommend:
- a) to accept the thesis,
 - b) to reject the thesis, or
 - c) to return the thesis for rewriting, if he or she would otherwise recommend its rejection.
- (2) If acceptance of the thesis is recommended, the thesis should be marked (cp. § 21, section 2). If return for rewriting is recommended, the Thesis Committee should stipulate an appropriate timeframe.
- (3) If all the reviewers agree on accepting or rejecting the thesis, it is deemed accepted or rejected.
- (4) If the reviewers do not agree on accepting or rejecting the thesis, the Examination Committee takes its decision on the basis of a review written by an additional reviewer. The additional reviewer then becomes a member of the Examination Committee; the additional review is to be treated equally to the reviews already existing.
- (5) After acceptance of the Doctoral Thesis, the doctoral candidate is given copies of the reviews.
- (6) If a thesis which has been returned for rewriting is not resubmitted within the timeframe set by the Examination Committee, it is deemed rejected.
- (7) In case of rejection, the doctoral examination is considered as not passed.

§ 16 Display

- (1) After receipt of the reviews and recommendations in accordance with § 15, section 1, the Dean of Studies notifies the members of the Faculty who are authorised examiners of the votes received; he or she sets a time of at least five working days during the lecture period or ten working days during the free period for the inspection of the reviews.

- (2) If a member of the Faculty who is an authorised examiner raises objections against the grading, the Dean of Studies may appoint an additional reviewer for the thesis.
- (3) The additional reviewer then becomes a member of the Examination Committee; the additional review is to be treated equally to the reviews already existing.

§ 17 File Copy

One of the copies of the Doctoral Thesis that were submitted remains with the faculty files, along with all of the reviews.

Part IV

Oral Examination

§ 18 Mode of the Oral Examination

- (1) The examination is held in the form of a viva voce (“Disputation”).
- (2) The examination is held in German or English.

§ 19 Date

The date for the oral examination is set by the Dean of Studies after the doctoral process in accordance with §§ 16, 17 and 18 is completed. The oral examination should not take place later than 16 weeks after admission by the Dean of Studies in accordance with § 9, section 3. If the thesis has been returned for rewriting, this period is extended by the amount of time set for rewriting.

§ 20 Oral Examination

- (1) In the oral examination, the doctoral candidate should prove that he or she possesses extensive specialist knowledge and is able to analyse scientific problems autonomously.
- (2) The examination consists of two parts. During the first part, the candidate should present and explain the objectives and results of his or her Doctoral Thesis in 20 minutes. During the second part, the candidate will be asked questions by the examiners; these questions will deal with the greater scientific context in which the thesis is located and with topics and questions concerning the subject as a whole and neighbouring subjects.
- (3) The examination lasts approximately 120 minutes. In the case of a joint project in accordance with § 10, section 3, a joint examination of approximately 240 minutes may be held.
- (4) The oral examination is conducted by the Examination Committee.
- (5) The Dean of Studies appoints the supervisor as the director of the Examination Committee.
- (6) The oral examination is open for attendance to all members and students of Göttingen University. Upon request by the doctoral candidate, the members and students of Göttingen University may be excluded from attending following the respective decision by the Examination Committee. Those members of the Graduate Committee who are authorised examiners are allowed to attend the oral examination and the

grading consultation of the Examination Committee even if the members and students of Göttingen University have been excluded.

- (7) One of the members of the Examination Commission will fulfil the task of writing the minutes for the examination.

§ 21 Individual Mark and Overall Appraisal of the Doctoral Process

- (1) After the oral examination the Examination Committee decides whether the examination as a whole has been passed successfully.
- (2) The following marks can be given for the thesis and the oral examination:

summa cum laude (excellent)	(0)
magna cum laude (very good)	(1)
cum laude (good)	(2)
rite (passed)	(3)

The marks can each be raised (with the exception of summa cum laude) or lowered (with the exception of rite) by 0.3 points.
- (3) The mark of the Doctoral Thesis is the mean average of the marks given by the individual reviewers:

up to and including 0.5	summa cum laude
up to and including 1.5	magna cum laude
up to and including 2.5	cum laude
up to and including 3.0	rite
- (4) The overall mark is the weighed mean of the mark of the oral examination and the mark of the thesis. The Doctoral Thesis is included with the factor 2 and the examination with the factor 1. The provisions given in section 3 apply to the determination of the overall mark.
- (5) The doctoral candidate is informed of the result of the doctoral examination immediately after determination of the mark.

§ 22 Failure, Aborting, Retaking the Examination

- (1) If the candidate's knowledge is insufficient, the oral examination is considered as not passed. If the examinee does not appear at the stipulated date and time, or if he or she aborts the examination, the examination is considered as not passed, unless there is a relevant reason for doing so. The candidate must inform the Examination Committee of this relevant reason immediately and credibly substantiate it. In the case of withdrawal or failure to appear on the grounds of illness, a medical certificate must be furnished immediately which must include information on the probable duration of the illness causing the inability to attend the examination, unless the illness is obvious. If the reason for not attending the examination is accepted as true, a new examination date is set.
- (2) Upon request by the doctoral candidate, he or she may retake a failed oral examination within one year. A second retake is not permitted; unsuccessful doctoral examinations taken at other universities in one of the subjects represented at the Faculty of Social Sciences are taken into account. If ultimately the examination has not been passed, the doctoral process is deemed failed.

§ 23 Protection Provisions

- (1) If the examinee credibly substantiates a reason for not being able to complete certain stipulated examination achievements at all or in part (e. g. due to long-term or

permanent physical impairment), he or she will be given additional time to complete the achievements or will be allowed to complete equivalent achievements in a different form. For this to apply he or she must furnish an original certificate issued by a medical specialist; a copy is insufficient. The respective decision is taken by the Examination Commission.

- (2) The illness and / or necessary care of a close relative is treated as equal to the examinee's personal illness as far as complying with time-limits for the registration for examinations, the retaking of examinations, the reasons for missing examinations, the free trial, and complying with time-limits for submitting work relevant for examinations are concerned. Close relatives are children, parents, grandparents and spouses/registered partners.
- (3) Expectant mothers must not take examinations or complete academic achievements if doing so might endanger the life or health of the mother or the child according to medical certificate. Furthermore, the protection provisions according to §§ 3, 4, 6, and 8 of the Mutterschutzgesetz apply, as well as the time-limits and regulations given in § 1, section 1 or section 3, no. 3, or in cases of hardship section 5, as well as §§ 15 and 16 of the Bundeserziehungsgeldgesetz in its applicable version.
- (4) Students must not suffer any disadvantages due to the application of the regulations given in section 3. The fulfilment of the requirements defined in sections 1–3 is to be substantiated by furnishing appropriate documents, such as certificates issued by medical specialists, birth certificates, certificates issued by the registration office, etc.

Part V

Publication of the Doctoral Thesis, Conferral of the Doctoral Degree

§ 24 Publication of the Doctoral Thesis

- (1) The Doctoral Thesis must be published.
- (2) When publishing the thesis, the doctoral candidate should include changes that have been suggested by the reviewers. The supervisor should issue a confirmation of revision (“Revisionschein”) in which he or she states that the work itself and the summaries in accordance with section 6 below meet the formal criteria for publication.
- (3) In order for the thesis to be considered as published, it must be printed as an independent work and either copied in the DIN A 5 format or published in the web archive of the Göttingen University Library (Niedersächsische Staats- und Universitätsbibliothek Göttingen).
- (4) The Faculty Council may decide to approve of other forms of publication.
- (5) The doctoral candidate must deliver a certain number of printed copies of his or her thesis (mandatory copies, “Pflichtexemplare”) to the Faculty at no charge; the amount to be delivered is determined by the Faculty Council. These copies must be delivered within one year after the successful completion of the oral examination. If the candidate fails to deliver the copies in due time, all the rights he or she has acquired by the completion of the examination cease to be valid. The Dean of Studies may decide to extend the time-limit for delivery upon request by the doctoral candidate; this request must be submitted within the one-year period and include a well-founded reason.
- (6) Along with the mandatory copies the doctoral candidate must submit two summaries of one DIN A 4 page each, one written in German and one in English. These summaries are to be published by the Faculty.

- (7) The mandatory copies should be furnished with a cover sheet, the front and back page of which should be designed as shown in Appendix 1. The final pages of the thesis should contain a short CV describing the academic career of the doctoral candidate and containing information on his or her date and place of birth and nationality, and the periods of study at the different universities in chronological order. The Faculty may decide to override these regulations in individual cases. These regulations do not apply to any copies printed for sale in bookshops.
- (8) The thesis is also considered as published if it is published in the form of individual contributions in publications subject to external review procedures, if the contributions as a whole reflect the content of the Doctoral Thesis. This fact is attested in the confirmation of revision (see section 2 above). The regulations of section 6 above apply accordingly.
- (9) If the thesis is published in individual parts in accordance with section 8, but the publications do not reflect its content entirely, the parts as yet unpublished are subject to the regulations given in sections 2 to 7.

§ 25 Conferral of the Doctoral Degree

- (1) Once the doctoral candidate has fulfilled all the obligations stipulated in the Examination Rules and Regulations, above all the delivery of the mandatory copies and the summaries in German and English, the Dean confers the doctoral degree upon the candidate by handing over the examination certificate (see Appendix 2) and the doctoral diploma (see Appendix 3) along with an English translation if requested. The date of obtaining the degree is the day on which the oral examination was passed.
- (2) The doctoral title must not be used before the doctoral diploma has been handed over.

§ 26 Access to the Examination Documents

The doctoral candidate may access and view the examination minutes in the office of the Dean of Studies in the period between the completion of the oral examination and the conferral of the doctorate, or within four weeks after return or rejection of the thesis or after failing the oral examination.

§ 27 Fraud

- (1) If the doctoral candidate during an examination has committed a fraud to his own or someone else's advantage, and if this fact becomes known only after the doctoral diploma has been handed over, the Faculty Council may decide to retroactively change the marks for the respective examination achievements, thus declaring the examination as completely or partially unsuccessful (i. e. not passed).
- (2) The doctoral degree may also be revoked on the grounds of legal requirements.

§ 28 Conferral of the Honorary Doctorate

- (1) The honorary doctorate is conferred by the Faculty Council if a two-thirds majority of the members entitled to vote (among them two thirds of the professors) so decide. The implementing regulations are defined by the Faculty Council.
- (2) The honorary doctorate is conferred through the act of handing over of the diploma by the Dean. The diploma should contain an appraisal of the scientific achievements of the honorary degree holder.

Part VI

Doctoral Projects under Joint Supervision with a Foreign University or Faculty

§ 29 Requirements for Joint Supervision

- (1) In order for a doctoral project to be jointly supervised in cooperation with a foreign university or faculty,
 1. an agreement of cross-border co-supervision of this doctoral project with the foreign university or faculty must be concluded or an individual cooperation treaty concerning the realisation of a double doctorate must be signed with the foreign university or faculty
 2. the candidate must have been granted admission to the doctoral programme at Göttingen University and at the foreign university or faculty.
- (2) The Doctoral Thesis may be submitted to Göttingen University or to the foreign university depending on the arrangement defined in the cooperation agreement in accordance with section 1, clause 1. A thesis that has already been submitted to a foreign university or faculty and has been accepted or refused there cannot be submitted again at Göttingen University. The agreement mentioned in section 1, clause 1 must contain provisions that ensure that a Doctoral Thesis already submitted to Göttingen University and accepted or refused there cannot be submitted again to the foreign university or faculty.
- (3) If the Doctoral Thesis is submitted to Göttingen University, § 30 is applicable. If the thesis is submitted at the foreign university or faculty, § 31 is applicable.

§ 30 Submission to Göttingen University

- (1) If the Doctoral Thesis is submitted to Göttingen University, § 10, section 4 applies.
- (2) During the doctoral process the supervision is undertaken by a person authorised to supervise at Göttingen University and one professor at the foreign university or faculty. The conditions of the supervision are defined in the agreement in accordance with § 29, section 1, clause 1.
- (3) Notwithstanding § 13 (concerning the composition of the Examination Committee), the faculty in charge of the doctoral process appoints an Examination Committee after consultation with the foreign university or faculty; this committee consist of scholars from both universities in equal parts; details of the composition should be defined in the agreement concluded in accordance with § 29, section 1, clause 1. Both thesis supervisors should be appointed as examiners.
- (4) If the Doctoral Thesis has been accepted at Göttingen University, it is forwarded to the foreign university or faculty, with the request to agree to the continuation of the doctoral process. If the foreign university or faculty agrees to continue the process, an oral examination in accordance with §§ 18–22 takes place at the respective faculty of Göttingen University; in certain cases deviations from the regulations defined in §§ 18–22 are permissible in accordance with the agreement concluded in compliance with § 29, section 1, clause 1.#
- (5) If the Doctoral Thesis has been accepted by Göttingen University, but rejected by the foreign university or faculty, the joint procedure and supervision is terminated. The doctoral process is continued in accordance with the general provisions defined in the

present examination rules and regulations. A new examination committee is to be appointed in accordance with § 13 above.

§ 31 Submission to the Foreign University or Faculty

- (1) If the Doctoral Thesis is submitted to the foreign university or faculty, the foreign university or faculty evaluates the thesis and decides about its acceptance and the continuation of the doctoral process respectively. If the decision is positive, the respective faculty at Göttingen University decides whether the thesis is accepted in accordance with § 15, after all necessary evaluations have been obtained, and under consideration of the evaluation of the supervisor at Göttingen University. The Dean then notifies the foreign university or faculty of the decision, and of the names of the examiners to be appointed (if applicable). The oral examination takes place at the foreign university or faculty.
- (2) If the Doctoral Thesis is rejected at Göttingen University, the joint procedure and supervision is terminated. The rejected thesis cannot be submitted to Göttingen University again. The regulations concerning the retrial of the doctoral process remain unaffected.
- (3) If the foreign university or faculty rejects the Doctoral Thesis, the joint procedure and supervision is terminated.

§ 32 Doctoral Diploma

After the successful completion of the doctoral process in joint supervision with a foreign university or faculty, a doctoral diploma signed by both universities is issued; this diploma states that the respective doctoral degree has been conferred by both participating universities for a scientific achievement.

§ 33 Decision, Appeal

- (1) Negative decisions and other administrative acts with negative implications executed in compliance with the Examination Rules and Regulations must be substantiated in writing and communicated to the student along with an instruction on the right to appeal. The student has the right to appeal these decisions within one month after his or her notification of them.
- (2) The decision about acceptance or dismissal of the appeal is taken by the Graduate Committee in accordance with section 3 unless the appeal is remedied.
- (3) If the appeal is concerning the evaluation or mark given by one of the examiners, it is forwarded to this examiner for verification. If the examiner agrees to change the evaluation or mark in accordance with the appeal, the Examination Committee remedies the appeal. Otherwise the Committee scrutinises the decision under consideration of the examiner's statement, verifying above all
 - a) if the examination procedure was executed according to the rules
 - b) if general principles of evaluation were adhered to
 - c) if the evaluation was consistently performed on the basis of statements of facts
 - d) if all acceptable solutions based on relevant arguments were assessed as correct
 - e) that the examiner was not guided by irrelevant or inappropriate motivations.

The same applies if the appeal is directed against the evaluations or marks given by two or more of the examiners. If concrete, substantial objections against examination-specific assessments and technical evaluations are brought forward, examination achievements are

to be evaluated again by other examiners hitherto not involved with the respective examination; or the examination is re-held by these examiners in the case that there are indications that the examiner in charge is prejudiced. The re-evaluation must not result in a lesser evaluation or mark.

The decision about acceptance or dismissal of the appeal should be taken as speedily as possible.

(4) The appeal is to be submitted in writing or for record to the body that has issued the decision. The time-limit is adhered to by filing the objection with the Dean of Studies.

(5) If the appeal is not remedied, a ruling is issued by the Dean of Studies of the Faculty of Social Studies in the name of the Graduate Committee. The ruling is to be explained and substantiated and to be delivered along with an advice on applicable legal remedies.

§ 34 Coming into Effect and Interim Regulations

(1) These rules and regulations will come into effect on the day after their publication in the bulletin of Göttingen University.

(2) Within one year after these rules and regulations have come into effect, doctoral candidates who have already been admitted to the doctoral programme at the Faculty of Social Sciences may choose to conduct the programme in accordance with these rules and regulations.

Appendix 1: Cover Sheet of the Doctoral Thesis

Front page

(title of the thesis)

Doctoral Thesis
to Achieve the Doctoral Degree
of the Faculty of Social Sciences
of Göttingen University

put forward by

(name)

born at

Göttingen, DD.MM.YYYY
(year of publication)

Back page

Thesis Committee

Supervisor in charge: (name)

Supervisors: (names)

Further members of the Examination Committee: (names)

Day of the oral examination: (date)

Appendix 2: Examination Certificate

Georg-August-Universität Göttingen
Faculty of Social Sciences

Social Sciences Doctoral Examination Certificate

Mr./Ms. ..., born on ... at ...,
has passed the doctoral examination in accordance with the Examination Rules and
Regulations of the Social Sciences Doctoral Studies programme as of ... with the overall
mark ... on ... DD.MM.YYYY.

Courses completed in the Doctoral Studies Programme:

Title of the Doctoral Thesis:

Mark given for the Doctoral Thesis:

Mark given for the Oral Examination:

Göttingen, DD.MM.YYYY

The Dean

Appendix 3: Doctoral Diploma

Georg-August-Universität Göttingen
under its President

...

through the Faculty of Social Sciences
under Dean

...

confers the degree of Doctor of the Social Sciences (Dr. disc. pol.) / of Doctor of Philosophy
(Ph. D.) to ...

born at ...

following his / her demonstration of academic ability by bringing forward the Doctoral Thesis
titled

...

(title of Doctoral Thesis)

and by passing the oral examination
on DD.MM.YYYY

with an overall mark of

....

Göttingen, DD.MM.YYYY

(Official seal of the University)

The Dean